

Church and Church School Medical Emergency Plan

Rev A January 2026

1. Purpose

To establish clear procedures for the safe and response to medical situations occurring in the church and church school.

2. Scope

This plan applies to all church members, students, staff, volunteers, and visitors present during worship services, regular church or church school activities, or special events.

3. Medical Emergency Leaders

- Deacon in Charge (DIC)
 - Deacon on Duty
 - Pastor
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4. Emergency Medical Equipment Available

- **AED:** Near elevator in 1st floor lobby and on 2nd Floor
 - **First Aid Kit:** Near AEDs, in office, in kitchen, and near front door
 - **Stop the Bleed Kit:** Near AEDs
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5. Medical Emergency Procedures

A. During Worship Service, Memorial Services

1. Notify any deacon (DIC or other). They will notify Pastor who will interrupt service if necessary
 2. If professional medical assistance or Ambulance is required, the DIC will call Amherst Emergency dispatch 603 673 4900 or 911.
 3. Ensure Amherst Emergency dispatch is provided with:
 - a. Name, location and contact phone (We are Congregational Church of Amherst located at 11 Church St.)
 - b. Name and age of person(s) involved as available
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- c. Nature of illness of injury
 - d. Additional information (ie: door to use)
 - e. Ensure someone stays on line and meets first responders.
4. As the situation warrants, DIC or a medically qualified and acknowledged church member/responder should consider starting CPR and procuring AED as soon as possible
 5. If the Individual experiencing a medical situation should not or cannot be moved from the Sanctuary then make the individual as comfortable as possible until Professional Medical Responders arrive.
 6. Church Parlor is available for use as the medical emergency dictates

B. Non-Emergency Medical Condition: During Worship Service, Memorial Services

- If a person does not desire or require professional medical assistance and with the concurrence of medical professionals, assist the individual to the Parlor for privacy and recovery.
- Pastor may continue service at their discretion.

6. Special Considerations

- BLEEDING or TRAUMA: Stop the Bleed Kits, located beside AED's, should be utilized by trained personnel
- CHILDREN: For either Emergency or Non-emergency. be sure to notify parents/guardian for permission unless a life threatening situation exists.